September 19, 2017

**\* CAPTION\***

**\* PARISH**

**FILE NO. \***

SUBJECT: Transfer and Acceptance

Dear \*,

Attached, in triplicate, is Transfer and Acceptance between the Department and \* on the captioned route. Please execute this document, filling in the necessary signatures, witnesses and notary and return the executed documents to my attention in order for our office to have said document recorded. Please mail to:

Louisiana Department of Transportation & Development

Section 23 - Real Estate

Attention: \*

P.O. Box 94245

Baton Rouge, Louisiana, 70804

A recorded copy will be sent to your office upon receipt from Clerk.

Thank you for your cooperation in this matter.

Sincerely,

\*

PROPERTY MANAGEMENT AGENT

Attachments

cc: Property Management Officer